



## Would you like to go to work for an award-winning firm?

The Archford family of companies has been recognized by “Financial Planning Magazine”, “The Wall Street Journal”, “Financial Times” and named as an Inc. 5000 company. Their Retirement Services Division has been named by “Financial Times” and the “National Association of Plan Advisors” in the Top 100.

We are looking for game changers that set high expectations of themselves and are corroborative in nature. Archford has been recognized by “Small Business Monthly” as a Future 50 Company and Winning Workplace in St. Louis.

Archford Accounting, LLC is seeking a dynamic individual with a diverse set of skills to fill the **Tax Accountant** role. They will be assisting Archford Accounting, a growing firm with multiple locations (currently Edwardsville, Swansea, and meeting rooms in St. Louis). Archford’s service lines currently include Wealth Management, Accounting, Business Consulting, Retirement Plans, and Philanthropy.

The Tax Accountant role will be responsible for assisting with keeping individuals and businesses compliant with various tax regulations. They will be processing client financials, correspondence and reports, data entry, and tax preparation for individuals and businesses. They will work closely with Tax Managers and other team members to ensure exceptional service to the clients.

### Qualifications and Education Requirements

- CPA
- 3+ years of client facing public accounting experience
- Strong client service & team mentality
- Motivated by helping people
- Excellent verbal, written and interpersonal communication
- Aptitude to understand client concerns, questions, and problems then identify appropriate solutions
- Knowledge of QuickBooks, UltraTax, Salesforce/CRM system, Microsoft Office 365, and Microsoft Outlook preferred.

Salary will be commensurate of experience. This position is full time with potential for overtime during tax seasons.

Please send resume to Chuck Brueggemann, [c.brueggemann@archfordcapital.com](mailto:c.brueggemann@archfordcapital.com).

EQUAL EMPLOYMENT OPPORTUNITY Archford is committed to providing equal employment opportunities and ensuring that all employment-related decisions are made without regard to race, color, sex, age, national origin, religion, physical or mental disability (unrelated to the ability to perform job duties) veteran status, or any other protected status under applicable law.