Senior Tax Accountant

Are you driven to be accurate, enjoy working independently, tend to be reserved and introspective? if so **WE WANT YOU!**

Job Description

The tax senior assists with preparation of complex tax filings and reporting including but not limited to 1040's, 1120's, 1120S's, 1065's, 1041's, and 990's. Additionally, the tax senior will mentor members of the tax team to exceed client expectations and strive for quality, timely service within budgets. The tax senior will assist with solutions to tax issues, staying informed of changes in tax legislation. The tax senior will work with Archford Wealth Advisors to coordinate tax saving strategies.

Essential Duties and Responsibilities:

- Prepare complex, federal, state, and local tax returns for a variety of individual, business, trusts and non-profit clients
- Prepare and review extensions, projections, and quarterly estimates
- Assist the Tax Manager regarding client communication, projects, and planning as needed
- Analyze and understand business financial for tax return preparation and make suggestions for tax planning ideas
- Research and coordinate responses to taxing authority notices and clearly and concisely communicate findings
- Monitor developments in tax legislation through continuing education and other resources
- Proficient in and assist team members with tax program and other software
- Proficient in QuickBooks Online/Desktop and other data sources – having the ability to input, research, and correct transactions, reconcile all accounts, make adjusting journal entries, run financial statements, and analyze reports

Other Duties and Responsibilities:

- Comply with all policies, practices, and procedures.
- Participate in proactive team efforts to achieve departmental and company goals. Perform other duties as assigned.
- Provide leadership to others through example and sharing of knowledge/skill.

Qualifications

- Fifth year college or university program certificate; or two to four years related experience and/or training; or equivalent combination of education and experience.
- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.
- Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Proficient personal computer skills including electronic mail, record keeping, routine database activity, word processing, spreadsheet, graphics, etc.

Benefits and Perks:

- Generous PTO
- Flexible Work Environment, Offering Both Remote & On-Site Work
- Choose your Core Work Hours
- Growing Team
- Medical, Dental, Vision & Life Insurance
- 401k Matching Contributions
- Offices in Edwardsville & Swansea, IL
- Archford Angels, a Program Where Each Employee Receives a $1,000 Grant to Carry Out a Project with the Charity of Their Choice

Click Here to complete the Application Process

Who is Archford…

Imagine waking up excited to go into work where you can engage with like-minded individuals with one goal in mind—helping others. This goal is centered around Archford's three core areas: our clients, colleagues and community.

Envision working with creative, cutting-edge professionals that enjoy the companionship of "A" players. At Archford, it is so inspiring and fun to watch the chemistry of true problem solvers as they work daily to make others' lives better.

Our team consists of game changers and thought leaders in the industry. Their work is backed by a variety of industry awards, including Financial Advisor Magazine's 2020 RIA Ranking, Top DC Advisor Team List, St. Louis Small Business Monthly's Top Winning Work Place & Future 50 Companies, Wealth Management.com's CEO of the Year Finalist and more.

Our five pillars are Wealth Management, Business Consulting, Accounting Services, Corporate Retirement Planning Services and Philanthropy.